

INVITATION FOR SNOW REMOVAL PROPOSAL

Allegan Public Schools is requesting sealed bids for snow plowing and removal, for the 2011-2013 plowing seasons.

SPECIFICATIONS:

- Bidders should present proof of Public Liability and Property Damage Insurance, including Automobile and Comprehensive General Liability with bid.
- Bidder must list all equipment to be used to complete snow/ice removal.
- All lots must be plowed and ready by 6:00 a.m.

AREAS TO BE PLOWED AND/OR SPRAYED:

Pine Trails Elementary 2950 Center Street	Drive entrances and parking lots, sidewalks around school
North Ward Elementary 440 River Street	Drive entrances and parking lots, sidewalks around school
West Ward Elementary 630 Vernon Street	Drive entrances and parking lots, sidewalks around school
Dawson Elementary 125 Elm Street	Drive entrances and parking lots, sidewalks around school
L.E. White Middle School 3300 West 115 th Avenue	Drive entrances and parking lots, sidewalks around school
Allegan High School 1560 M-40 North	Drive entrances and parking lots, sidewalks, loading docks, drive between the bus garage and high school, road between high school and middle school
South Ward 550 Fifth Street	Drive entrances and parking lots, sidewalks around school and parking lots
Bus Garage 1521 34 th Street	Drive entrances and parking lots

***Direct any questions to Bill Hammer, Director of Operations at
(269) 673-5431, ext. 3003***

**Allegan Public Schools
550 Fifth Street
Allegan, MI 49010**

**SNOW REMOVAL BID
FOR
SCHOOL YEARS 2011-2013**

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Plow Rate:	\$	\$	\$
Front End Loader Rate:	\$	\$	\$
Ice-Melt Spray Truck Rate:	\$	\$	\$

EQUIPMENT LIST (i.e. Plow Truck, Front End Loader, Push Box, Ice-Melt Spray Applicator, Dump Truck, Tractor/Truck mounted Snow-blower, Sidewalk-Plow/Spray Equipment):

_____	_____
_____	_____
_____	_____
_____	_____

REFERENCES (Please list three):

Name: _____

Phone Number: _____

Name: _____

Phone Number: _____

Name: _____

Phone Number: _____

SUBMITTED BY:

Company Name: _____

Address: _____ City: _____ Zip: _____

Telephone Number: _____

Signature: _____

**ATTACH A COPY OF PROOF OF INSURANCE
Bid Deadline: 9:00 a.m., November 11, 2011**

INSTRUCTIONS:

- All bids are to be submitted on the enclosed bid form.
- All bids must be sealed and clearly marked "Snow Removal Bid".
- Sealed bids will be received at Allegan Public Schools, 550 Fifth Street, Allegan, MI 49010, until 9:00 a.m. on November 11, 2011. Bidders and/or interested persons are welcome to be present at the bid opening.
- The Board of Education reserves the right to accept or reject any or all bids and to accept the bid considered best suited to the interest of Allegan Public Schools.

INVOICING AND PAYMENT:

- Daily time sheets of each truck must be submitted.
- Invoices must include separate charges for each facility, detailing hours billed, the rate and equipment utilized.
- Invoices should be submitted, in a timely manner, as specified on the purchase order. Allow approximately ten (10) working days from the date we receive your invoice for payment to be processed. All invoices are subject to approval by the Director of Operations.

Thank you for your consideration.

Sincerely,

William A. Hammer
Director of Operations